Goldleaf PARTNERS

Plans That Grow Wealth™

SALES NOTE: 2010 NYSE Holidays

February 8, 2010

For your convenience, we would like to communicate our office schedule as it relates to the NYSE calendar for 2010 with a few other important dates for retirement plans.

January
- January 1, 2010 - NYSE HOLIDAY/New Year's Day - Goldleaf office closed
- January 18, 2010 - NYSE HOLIDAY/Martin Luther King Jr. Day - Goldleaf office normal business hours

February
- February 1, 2010 - COMPLIANCE DEADLINE - 1099-R AND W-2 mailings
- February 15, 2010 - NYSE HOLIDAY/President's Day - Goldleaf office normal business hours

March
- March 1, 2010 - COMPLIANCE DEADLINE - 1099-R and W-2 filing (paper)
- March 15, 2010 - COMPLIANCE DEADLINE - Corrective distributions and more
- March 31, 2010 - COMPLIANCE DEADLINE - 1099-R and W-2 filing (efile)

April
- April 2, 2010 - NYSE HOLIDAY/Good Friday - Goldleaf office normal business hours
- April 15, 2010 - COMPLIANCE DEADLINE - Tax return and more
- April 30, 2010 - COMPLIANCE DEADLINE - Plan restatement

May
- May 31, 2010 - NYSE HOLIDAY/Memorial Day - Goldleaf office closed

June
- June 30 - COMPLIANCE DEADLINE - Corrective distributions

July (August)
- July 5, 2010 - NYSE HOLIDAY/Independence Day (Observed) - Goldleaf office closed
- July 28, 2010 - COMPLIANCE DEADLINE - Summary of Material Modifications
- July 31, 2010 - COMPLIANCE DEADLINE - IRS Forms 5500 (efile) and 5558 (extension) and IRS Form 5330

September
- September 6, 2010 - NYSE HOLIDAY/Labor Day - Goldleaf office closed
- September 15, 2010 - Goldleaf Partners Leaders Conference at Madden's on Gull in Brainerd, MN
- September 15-17 - COMPLIANCE DEADLINE - Extended deadline for corporate tax returns
- September 30, 2010 - COMPLIANCE DEADLINE - Summary Annual Report

October
- October 15, 2010 - COMPLIANCE DEADLINE - Extended deadline for filing IRS Form 5500 (e-file) and more
- October 31, 2010 - NOTICE DEADLINE - SIMPLE IRA plan termination notice

November
- November 25, 2010 - NYSE HOLIDAY/Thanksgiving Day - Goldleaf office closed
- November 26, 2010 - NYSE HOLIDAY(early close 1:00pm)/Day after Thanksgiving - Goldleaf Partners early close 2:00pm

December
- December 1, 2010 - NOTICE DEADLINE - Safe Harbor 401(k), QDIA, Automatic Contribution Arrangement Notices
- December 25, 2010 - NYSE HOLIDAY/Christmas (Observed) - Goldleaf office closed
- December 31, 2010 - COMPLIANCE DEADLINE - Corrective distributions, QNEC, Plan amendment (add/remove safe harbor, discretionary changes, HEART), RMDs

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Practice Tip:

Help your clients manage their plan by reminding them of important dates throughout the year.

ADVANCED SALES SUPPORT FROM GOLDLEAF PARTNERS

For additional information:

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